

## **CIVIL TRAFFIC ARRAIGNMENTS AND HEARINGS – DIVISION Y (TR)**

**Until further notice, all civil traffic arraignments and hearings will continue to be conducted via “Zoom” video-conferencing.**

You will receive a written notice, through U.S. mail from the Clerk of the Court, advising you as to your scheduled court date and containing the “Zoom” video-conferencing information.

**If you fail to appear at the scheduled time, your driving privileges may be immediately suspended.**

### ***“Zoom” Information and Procedure***

Zoom requires a phone or computer with microphone and video capabilities. You will need to download the Zoom app to your phone or computer before your court date to avoid delays. The Zoom app is available for free for all devices, phones and computers. The Zoom website is <https://support/zoom.us>. To appear through Zoom video-conferencing at the date and time of your court proceeding, you will first need to join the Zoom Meeting link at <https://zoom.us/j/6519848351>. When prompted, you will then enter the Meeting ID number of 651 984 8351. **YOU MUST CONNECT TO AUDIO.** **Please make sure to activate the audio settings so you can hear and speak during the hearing.**

Please enter the Zoom session 10 minutes early to allow time to be moved from the waiting room into the meeting.

If you do not have access to a computer with camera and speakers or a smart phone with video capability, you must still appear for the hearing by phone. You can use any landline, cellular phone or internet phone. At the scheduled time of your hearing, you may access the hearing by calling **1 (786) 635-1003**. When prompted, enter the **Meeting ID: 651 984 8351**.

### ***Requests for Extension of Time to Complete Defensive Driving School***

Any request for an extension of time to complete defensive driving school (or to request to complete an on-line instead of an in-person school) previously ordered

by the Court should be filed with the Clerk of the Court. The Clerk will then forward your request to Judge Weis for review.

***Requests for Extension of Time to Pay Ticket Fines and Costs***

Any request for an extension of time to pay traffic ticket fines and costs previously ordered by the Court should be filed with the Clerk of the Court. The Clerk will then forward your request to Judge Weis for review.

***Questions?***

If you have any questions about this procedure or whether your case will be conducted via “Zoom” video-conferencing or in-person, please contact either your attorney or Judge Weis’ judicial assistant, Andrea Paxton, at [paxtonaw@fljud13.org](mailto:paxtonaw@fljud13.org) or (813) 272-6187.