

IN THE COUNTY COURT FOR HILLSBOROUGH COUNTY, FLORIDA
CIVIL DIVISION

PLAINTIFF(S).

vs.

CASE NO.: _____

DIVISION: _____

DEFENDANT(S).

ORDER OF MEDIATION AND NOTICE OF MEDIATION CONFERENCE
SI INTERPRETE ES NECESSARIO USTED LO TIENE QUE PROVEER

THE PARTIES IN THE ABOVE CAPTIONED CASE ARE HEREBY ORDERED TO
MEDIATION FOR THE RESOLUTION OF THE PENDING MATTER.

YOU ARE HEREBY NOTIFIED THAT A MEDIATION CONFERENCE HAS BEEN
SCHEDULED ON _____ at _____ AM/PM AT THE FOLLOWING
LOCATION:

MEDIATION AND DIVERSION SERVICES
HILLSBOROUGH COUNTY COURTHOUSE
800 EAST TWIGGS STREET, ROOM 208
TAMPA, FLORIDA, 33602
Ph. (813) 272-5642
F. (813) 301-3706
E-mail: mediation@fljud13.org,

FAILURE OF ANY PARTY TO COMPLY WITH **PROVISIONS SET FORTH ON
THE REVERSE SIDE HERETO** MAY RESULT IN APPROPRIATE SANCTIONS AS
PROVIDED IN THE FLORIDA RULES OF CIVIL PROCEDURE. COUNSEL, IF ANY, IS
RESPONSIBLE FOR NOTIFICATION/APPEARANCE OF THEIR CLIENT REGARDING
THE MEDIATION CONFERENCE.

PARTIES **MUST** REPORT 15 MINUTES PRIOR TO THE SCHEDULED HEARING
TIME. **IF YOU DO NOT SPEAK ENGLISH YOU MUST PROVIDE AN INTERPRETER.**

DONE AND ORDERED in Chambers in Tampa, Florida _____
Date

COUNTY JUDGE

Copies hand delivered: To All Parties and/or Counsel.

ATTN: If you are a person with a disability who needs any accommodations in order to
participate in this proceeding, you are entitled, at no cost to you, to the provision of certain
assistance. Please contact Mediation & Diversion Services at the address shown above, (813)
272-5644 within 2 working days of your receipt of this notice; if you are hearing or voice
impaired, call 1-800-955-8770.

(READ BACKSIDE OF THIS ORDER/NOTICE)

MEDIATION OF SMALL CLAIMS ACTION

It appearing on the pleadings that the above-captioned case is a contested civil action where the amount in controversy does not exceed \$5,000, exclusive of costs, interest, and attorney's fees; it is hereby,

ORDERED that the parties are referred to mandatory mediation for resolution of this case, pursuant to Section 44.102, Florida Statutes (2005), and Rule 1.750, (e) Florida Rules of Civil Procedure (2005). All parties, or their designated representative (non-attorney representative must have signed written authorization) possessing full settlement authority without further consultation, are required to physically attend the Mediation Conference, which shall be conducted by a mediator certified by the State and appointed by the County Civil Diversion Program.

Failure of any party to comply with the terms of this Order may result in involuntary dismissal, default judgment, or other appropriate sanctions including a monetary assessment as provided by the Florida Rules of Civil Procedure.

If a party requests to appear by telephone, all parties must agree and written evidence of such, along with written statement showing good cause why the party should not appear in person, must be furnished to the mediation program no later than ten days from the date of this order. If there is not consent from all parties, the party desiring to appear by telephone shall have ten days from the date of this order to file a motion requesting telephone appearance. The Mediation Program must be notified in writing of motion hearing and result.

All parties must agree to any rescheduling. The requesting party must send a fax to the Mediation Program stating the reason for the rescheduling, and the parties' agreement to the reschedule.

Fax (813)-301-3706/E-mail: mediation@fljud13.org,

At least ten (10) days prior to mediation the Plaintiff shall provide to the Defendant and Mediation all documents upon which it relies.

Copies hand delivered: To All Parties and/or Counsel.