

## INSTRUCTIONS FOR FILLING OUT APPLICATION FOR CIVIL INDIGENT STATUS — DEPENDENCY CASES

**NOTICE TO APPLICANT: Please complete this form and report to Room 101 of the Edgecomb Courthouse Building. There is an application fee of \$50.00.**

In the Interest of - is the name of the child(ren) on the case.

Case number — you will be given this number when you submit the paperwork to the clerk for filing.

Dependents are the number of persons listed on your U.S. Income tax return.

- 1 a. Circle Yes or No to being married,
2. This is the amount income you take home minus deductions required by law and court ordered payments such as child support. Check the correct frequency you are paid. (Ex: weekly, semi-monthly)  
Bi-weekly is every two weeks  
Semi-monthly is two times a month (ex on the 1<sup>st</sup> and 15<sup>th</sup> every month)
3. This is where you will list any additional income you receive and how often. Please circle Yes and fill in the amount or No for each choice.
4. This is where you will list your assets. Please circle Yes and fill in the value or No for each choice.  
Any loans should be noted in section 5.  
Check if you are or are not expecting to receive additional assets, and if you are, how much the asset is worth.
5. List all liability and debt amounts.
6. Please explain why it would be a substantial hardship to pay any fees or costs in this matter.
7. Enter approximate amount you may spend on medicines (monthly)

**A** Enter the date you are filling out form

**A** Sign your legal name

**Alta** Your date of birth

**A** Print your legal name

**01)** Your driver's license number

**OD** Print your phone number

**Oa** Print your current mailing address

### **Do not fill out the section marked CLERK'S DETERMINATION.**

If you are found to be Not Indigent, you may seek Judicial Review by signing the last line.

IN THE CIRCUIT/COUNTY OF THE THIRTEENTH JUDICIAL CIRCUIT  
IN AND FOR HILLSBOROUGH COUNTY, FLORIDA

In the Interest of \_\_\_\_\_

CASE NO. \_\_\_\_\_

APPLICATION FOR DETERMINATION OF CIVIL INDIGENT STATUS  
(Dependency and Termination of Parental Rights Cases)

Notice to Applicant: You must pay an application fee of \$50.00 and if you qualify for civil indigence you must enroll in the Clerk's Office payment plan.

1. I have \_\_\_\_\_ dependents. Are you married? Yes No

2. I have income of \$ \_\_\_\_\_ paid ( ) weekly ( ) every two weeks ( ) monthly ( ) yearly ( ) other  
(Net income is your total income including salary, wages, bonuses, commissions, allowances, overtime, tips and similar payments, minus deductions required by law and other court ordered payments, such as child support.)

3. I have other income paid ( ) weekly ( ) every two weeks ( ) monthly ( ) yearly ( ) other

(Circle "Yes" and fill in the amount if you have this kind of income, otherwise circle "No.")

Second Job	Yes \$ _____	No _____	Trust Gifts	Yes \$ _____	No _____	Stocks/bonds Rental Income	Yes \$ _____	No _____
Social Security Benefits	Yes \$ _____	No _____	Veteran's Benefits	Yes \$ _____	No _____	Dividends/Income	Yes \$ _____	No _____
For you	Yes \$ _____	No _____	Workers' Compensation	Yes \$ _____	No _____	Other kinds of interest not on list	Yes \$ _____	No _____
For child(ren)	Yes \$ _____	No _____	Income from absent family members	Yes \$ _____	No _____			
Unemployment Compensation	Yes \$ _____	No _____		Yes \$ _____	No _____			
Union Payments	Yes \$ _____	No _____						
Retirement/Pensions	Yes \$ _____	No _____						

4. I have assets. (Circle "Yes" and fill in the value of the property, otherwise circle "No.")

Cash	Yes \$ _____	No _____	Savings account	Yes \$ _____	No _____
Bank Account	Yes \$ _____	No _____	Stocks/bonds	Yes \$ _____	No _____
Certificate of Deposit	Yes \$ _____	No _____	Money market fund	Yes \$ _____	No _____
Car*	Yes \$ _____	No _____	Homestead Real property*	Yes \$ _____	No _____
Boat	Yes \$ _____	No _____	Non-homestead real property /real estate*	Yes \$ _____	No _____

\* Show loans on these assets in paragraph 5. You may have \$2500 in equity in property and \$5000 equity in a car and still be indigent.

I expect to have more of these items in the near future. Yes No. If yes, that property  
is \_\_\_\_\_

5. My total liabilities and debts are as follows:

Home \$ \_\_\_\_\_ Car \$ \_\_\_\_\_  
Credit cards \$ \_\_\_\_\_ Loans \$ \_\_\_\_\_ Medical Bills \$ \_\_\_\_\_  
Non-homestead real property \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

6. It would be a substantial hardship to pay any fees or costs in this matter because:

\_\_\_\_\_  
\_\_\_\_\_

5. Cost of medicines (monthly) \$ \_\_\_\_\_

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 57.082, F.S., commits a misdemeanor of the first degree, punishable as provided in s. 775.082, F.S. or 775.083, F.S. I attest that the information I have provided on this application is true and accurate to the best of my knowledge.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Date of Birth \_\_\_\_\_

Signature of applicant for indigent status \_\_\_\_\_

Driver's license or ID number \_\_\_\_\_

Print full legal name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone number \_\_\_\_\_

**CLERK'S DETERMINATION**

Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent,

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Clerk of the Circuit Court \_\_\_\_\_

This form was completed with the assistance of \_\_\_\_\_

Clerk/Deputy Clerk/Other authorized person \_\_\_\_\_

APPLICANTS FOUND NOT INDIGENT MAY SEEK REVIEW BY ASKING FOR A HEARING TIME. Sign here if you want the judge to review the clerk's decision of not indigent. \_\_\_\_\_