

**IN THE CIRCUIT COURT OF THE THIRTEENTH JUDICIAL CIRCUIT  
IN AND FOR HILLSBOROUGH COUNTY, STATE OF FLORIDA  
PROBATE, GUARDIANSHIP & TRUST DIVISION**

IN RE: The Guardianship of \_\_\_\_\_

Case No.: \_\_\_\_ -CP- \_\_\_\_\_ Division: \_\_\_\_

**STATEMENT OF PROFESSIONAL GUARDIAN**  
*(Filed in connection with Guardian Fee Petition)*

\_\_\_\_\_, as Guardian or Guardian Advocate for the above-named Ward, files this statement:

1. I have not submitted more than one bill for time spent simultaneously for the benefit of more than one ward.
2. I have not billed my hourly rate for services to the ward by an individual other than myself or the activity log identifies any other individual who performed the duty, pursuant to Fla. Admin. Code, R. 58M-2.009 (22). *[It is the Guardian's responsibility to clearly and accurately describe whether the person performing the work is the guardian's staff, volunteer, third party provider or independent contractor. The Guardian is required to disclose to court all staff or agents hired or assigned to perform tasks or duties on an active guardianship. Professional guardians in Hillsborough County must update their Professional Guardian File maintained by the Clerk of the Circuit Court when new staff are being utilized in active guardianships. The fingerprinting requirement must be satisfied for any staff, and a credit report must be filed for any staff performing fiduciary duties – with access to the financial information of the wards.]*
3. All billings are clear and accurate and state: (a) the date and time spent on a task; (b) the duty performed; and (c) the expenses incurred.
4. I have managed the ward's estate in a prudent manner, I employed my best business judgment in all transactions.
5. Other than the remuneration of fees and expenses provided by law, I affirm I have not, nor has anyone known to me, been promised or received any payment or other benefit made directly or indirectly, overtly or covertly, or in cash or in-kind and have not been promised or received a rebate, kickback, bonus or commission, split-fee arrangement in return for referrals, solicitation or transactions for past or future goods or services on behalf of the ward. *[Florida Statute §744.446(2).]*

I understand that this document will be filed with the court. Under penalty of perjury, I declare that I have read it and the facts stated are true, to the best of my knowledge and belief.

\_\_\_\_\_  
Guardian's signature

Date: \_\_\_\_\_