

IN THE THIRTEENTH JUDICIAL CIRCUIT COURT FOR  
HILLSBOROUGH COUNTY, FLORIDA  
CIVIL DIVISION

Plaintiff(s) \_\_\_\_\_ ,  
vs. Case No.:  
Division: "U"  
Defendant(s) \_\_\_\_\_ /

STANDARD PIP PRE-TRIAL ORDER

THIS CAUSE having come before the Court for Pretrial Conference on ("Pretrial Conference"), and the court having heard argument of counsel, and being otherwise fully advised, it is:

ORDERED and ADJUDGED as follows:

1. Defendant's Response to Complaint. Defendant will have twenty (20) days after the date of the Pretrial Conference to serve its response to Plaintiff's complaint.
2. Discovery Served with Complaint (if any). Defendant will have thirty (30) days after the date of the Pretrial Conference to serve its response(s) to any discovery served by Plaintiff on Defendant contemporaneous with Plaintiff's complaint.
3. Application of Florida Rules of Civil Procedure. All Rules of the Florida Rules of Civil Procedure shall apply in this case.
4. Mediation. The parties are to mediate this case by no later than ninety (90) days after the date of the Pretrial Conference. The Mediation Conference shall be conducted pursuant to Chapter 44, Florida Statutes (2013) and Florida Rule of Civil Procedure 1.750 (2013). All parties, or their designated representative possessing full authority to settle without further consultation, are required to attend the Mediation Conference. The Mediation Conference shall be conducted by a mediator certified by the State and appointed by the Hillsborough

County Civil Diversion Program. Any Party's failure to comply with the terms of this Order may result in involuntary dismissal, default judgment or other appropriate sanctions including, without limitation, a monetary assessment as provided by the Florida Rules of Civil Procedure. If the case settles prior to Mediation Conference, Plaintiff, or Plaintiff's counsel shall notify Mediation & Diversion of the settlement of the case, and the cancellation of the Mediation Conference (Contact Information: County Civil Diversion Program, George E. Edgecomb Courthouse, 800 East Twiggs Street, Room 208, Tampa, FL 33602 - Telephone (813) 272-5642, Press 3/Fax: (813) 301-3706).

If a party requests to appear by telephone, all parties must agree and written evidence of such, along with written statement showing good cause why the party should not appear in person, must be furnished to the mediation program no later than ten days from the date of this order. If there is not consent from all parties, the party desiring to appear by telephone shall have ten days from the date of this order to file a motion requesting telephone appearance. Mediation Program must be notified in writing of motion hearing and result. Fax (813) 301-3706.

DONE AND ORDERED in Chambers in Tampa, Florida, this            day of

Original: Clerk of the County Court  
Copies:        County Civil Diversion Program  
                  Attorney for Plaintiff  
                  Attorney for Defendant

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Mediation & Diversion Services at the address shown above, (813) 272-5644, within two (2) working days of your receipt of this notice; if you are hearing or voice impaired, call 1-800-955-8770.

# MEDIATION & DIVERSION SERVICES PIP REQUEST

800 East Twiggs Street, Room 208, Tampa, FL 33602-4024

(813) 272-5642 phone (813) 301-3706 fax

## MEDIATION REQUEST

**\*Please Note\* To Process Your Request for Mediation To Be Scheduled You Must Supply Our Office With The Date That The PIP Order was signed by the Judge.**

Your Name:	Date:	Case No.:	Div:
Phone:	Fax:		
CASE STYLE (As originally filed or Amended filing)			
VS			PLAINTIFF
			DEFENDANT
Attorney for Plaintiff name:			
Address:			
Phone:			
Attorney for Defendant name:			
Address:			
Phone:			
1.	<b>Date PIP ORDER signed by Judge.</b>		2. 3.
If requesting mediation for more than one case with the same case style (same attorneys) but different assignee, list assignee name after the case number(s) below.			
2. Case No.:	Division:	Assignee:	
3. Case No.:	Division:	Assignee:	
Preferred dates/times 1.	2.	3.	
<b>Contact the Program to get available dates/times (clear with opposing counsel) prior to faxing the request.</b>			