

# Florida Department of Corrections INITIAL REPORTING INSTRUCTIONS

Provided by Attorney: \_\_\_\_\_ Division: \_\_\_\_\_

Name: \_\_\_\_\_ Case # \_\_\_\_\_

Supervision Type:  PTI # of months \_\_\_\_\_  Reclosed to PTI  
 Out of County Transfer  Out of State

Special conditions:

Restitution: \_\_\_\_\_  Treatment evaluation: \_\_\_\_\_  
 No Contact: \_\_\_\_\_  No Violent Contact: \_\_\_\_\_  
 DCF Disqualification: \_\_\_\_\_  Parenting Class: \_\_\_\_\_

Other: \_\_\_\_\_

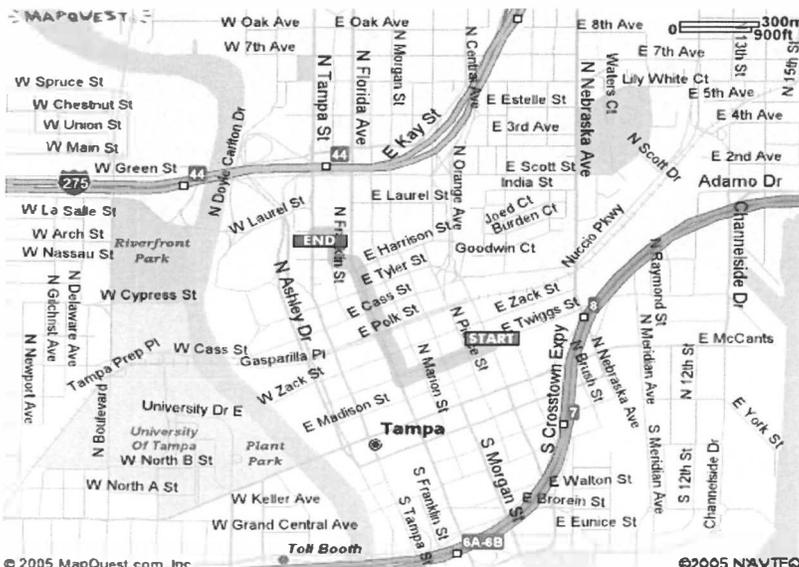
Additional Costs:  \$100 Victim Assistance Project  \$12 Clerk processing fee  
 \$130 Cost of Investigation  \$2.00 per month Training Trust Fund  
 \$100 Cost of Prosecution  \$50 Public Defender Application fee  
 \$1.00 each month of supervision to First Step of Hillsborough County

You are instructed to report **in person** to the Department of Corrections office located at 1313 N. Tampa St. Suite 219 Tampa, FL 33602, phone # 813-975-6524

**Today at 11:00 a.m.**  **Today at 1:00 p.m.**  **Tomorrow at 11:00 a.m.**

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1. Bring this instruction sheet and a photo ID.
2. Failure to follow these instructions will result in your case being denied for PTI and your case will be returned to the State Attorney's Office for further prosecution.
3. ***Entrance into the Park Trammell building requires valid photo identification. This document will allow you into the building for your first visit only if you do not have identification. Be sure to obtain valid photo identification before your return visit.***



By car: West on Twiggs Street to Florida Ave. Turn right. Take Florida Ave to Fortune Street, turn left. Public parking lot is on your right. The building is across the street from the parking lot (9 story building).