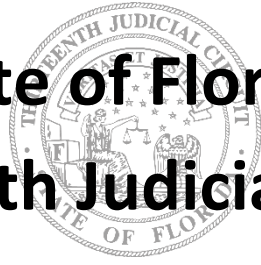


**State of Florida**  
**Thirteenth Judicial Circuit**



**Adult Mental Health Court**  
**TEAM Court Handbook**



# Welcome to TEAM Court!

together everyone

**TEAM**

achieves more

As a participant, you have a unique opportunity to take part in the Thirteenth Judicial Circuit's Adult Mental Health Court, referred to as "TEAM Court". This handbook will give you an overview of the program and is intended to answer any questions and address any concerns you may have. TEAM Court represents a non-traditional, evidence-based approach to treatment for participants charged with crimes who struggle with mental health disorders or co-occurring mental health and substance use disorders. TEAM Court will also seek to address the issues that led to your arrest in order to help provide stability, wellness, and long-term care. Congratulations on your admission to TEAM Court where TOGETHER EVERYONE ACHIEVES MORE!

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## **I. Overview.**

The TEAM Court Program will identify and redirect participants with mental health disorders or co-occurring mental health and substance use disorders from the traditional criminal justice system through the use of therapeutic dockets, multidisciplinary treatment teams, and a non-adversarial approach. The defining feature of TEAM Court is the highly individualized nature of the treatment and supervision plans for each participant, which are created by evidenced-based assessments, judicial supervision, and personal accountability. This program improves public safety, reduces recidivism, and restores lives, while promoting confidence and satisfaction with the criminal justice system. In TEAM Court, you have a voice in your wellness. You are a part of the TEAM!

## **II. TEAM Court Members.**

### **A. TEAM Court Judge:**

Honorable Michael J. Scionti (813) 301-3825

### **B. TEAM Court Judicial Assistant:**

Ms. Erin Potter (813) 301-3825

### **C. Administrative Office of the Court:**

Ms. Julia Schilling, Problem-Solving Courts Director (813) 272-6275

Ms. Christine Mukherjee, Court Specialist (813) 272-6514

### **D. TEAM Court Treatment Liaison:**

Ms. Sherry Hughes, Gracepoint Liaison (813) 272-6452

### **E. Office of the Public Defender:**

Ms. Lauren Nayrouz, Assistant Public Defender (813) 272-5980

Ms. Khalila Frett, Assistant Public Defender (813) 272-5980

Ms. Sonya Beverly, Assistant Public Defender (813) 272-5980

Mr. Felix Vega, Assistant Public Defender (813) 272-5980

Ms. Katherine Carter, Assistant Public Defender (813) 272-5980

### **F. Office of the State Attorney:**

Ms. Jeria Wilds, Assistant State Attorney (813) 272-5400

Ms. April Pent, Assistant State Attorney (813) 272-5400

Ms. Skylar Jackle, Assistant State Attorney (813) 272-5400

**G. Department of Corrections:**

Ms. Shelly Wright, Correctional Probation Senior Officer (813) 975-6524

**H. Treatment Providers:**

Gracepoint – Mental Health Pretrial Intervention (MHPTI)

Ms. Kelsey Miller, Gracepoint Case Manager (813) 459-4709

ACTS – Enhanced Offender Diversion (EOD)

Ms. Shena Hamel, EOD Supervisor (813) 246-4899, Ext. 206

COVE Behavioral Health (813) 384-4000

Phoenix House (813) 881-1000

Crisis Center of Tampa Bay 211

**III. TEAM Court Roles.**

**A. TEAM Court Judge:** The focus and direction of TEAM Court is provided through the leadership of the presiding judge. The TEAM Court Judge is the leader of a multidisciplinary treatment team, who possesses the authority and responsibility to effectively direct, coordinate, and employ available resources for the treatment of participants. The judge is also responsible for building trust within the treatment team and applying a non-adversarial, evidenced-based problem-solving approach to each case. By doing this, the team is better prepared to handle changing conditions and adapt to unique situations in the management of TEAM Court cases.

**B. TEAM Court Treatment Liaison:** The TEAM Court Treatment Liaison is a clinically trained employee of Gracepoint. The treatment liaison is an essential member of treatment team and serves as the link between participants, treatment providers, and TEAM Court. The treatment liaison is responsible for determining eligibility and treatment planning through the use of a risk-need-responsivity assessment and other psychosocial assessments and evaluations, which guide the development of a highly individualized treatment plan. The treatment liaison also ensures the availability of mental health treatment services for improvement and stabilization and is responsible for obtaining compliance documentation.

- C. **TEAM Court Defense Attorney:** The TEAM Court Defense Attorney is responsible for: (1) advocating for treatment while protecting the constitutional and statutory rights of participants; (2) ensuring the due process rights of participants are protected; (3) advocating for incentives and ensuring sanctions are applied appropriately; (4) monitoring compliance with TEAM Court rules and requirements; (5) requesting and advocating for graduation from TEAM Court; (6) sharing information with treatment team members as appropriate while protecting attorney-client privileged information; and (7) protecting confidential treatment information from individuals outside of the treatment team and defense team.
- D. **TEAM Court Assistant State Attorney:** The TEAM Court Assistant State Attorney, referred to as the “Prosecutor”, is responsible for: (1) enforcing state laws and protecting public safety; (2) advocating for treatment while holding participants accountable to TEAM Court obligations; (2) advocating for incentives and sanctions when appropriate; (3) monitoring compliance with TEAM Court rules and requirements; and (4) protecting confidential treatment information from individuals outside of the treatment team.
- E. **TEAM Court Department of Corrections Supervising Officer:** The TEAM Court Department of Corrections (DOC) Supervising Officer is responsible for enforcing the rules and requirements of supervision as order by the TEAM Court Judge and to provide periodic updates and progress reports to the treatment team regarding the status of a participant’s court-ordered supervision.
- F. **TEAM Court Treatment Providers:** TEAM Court Treatment Providers are community-based professionals, who are state licensed and/or certified and possess the requisite education and experience in accordance with evidenced-based mental health treatment court best practices. The role of treatment providers is to develop a highly individualized treatment plans, which take into consideration a participant’s capabilities to comply with treatment and supervision requirements, while affording each participant the best opportunity to achieve wellness. When appropriate, TEAM Court members will consult with Treatment Providers for clinical guidance and recommendations in addressing the effectiveness of the treatment plan. Treatment providers are expected to regularly update TEAM Court members with timely and accurately reports regarding the status of a participant’s compliance or non-compliance with the treatment plan.

#### **IV. TEAM Court Program Requirements.**

- A. General.** The TEAM Court contract includes a three-phase structured program that, depending on your progress through each phase, can be completed in as early as nine (9) months. A participant's successful completion of the program is determined by the TEAM Court Judge. Prior to acceptance into TEAM Court, participants will complete a series of clinical assessments, including a Level of Service/Case Management Inventory (LS/CMI) assessment, to determine specific treatment and supervision needs, and to determine the appropriate resources that will be recommended for success. These clinical assessments are administered by the TEAM Court Treatment Liaison. If TEAM Court eligibility requirements are met, a participant will be offered a TEAM Court contract.
- B. Eligibility Requirements.** In order to participant in TEAM Court, you must satisfy the following requirements:
1. The Office of the State Attorney must approve your participation in TEAM Court.
  2. You must be 18 years of age or older at the time of the offense.
  3. You must be charged with a felony.
  4. You must have a mental health disorder or co-occurring mental health and substance use disorder; however, the primary condition must be a qualifying mental health disorder diagnosis.
  5. You must be assessed by the TEAM Court Treatment Liaison and deemed clinically appropriate.
  6. You must be suitable for and willing to comply with treatment.
  7. You must voluntarily agree to the terms of the TEAM Court contract and have the ability to understand the consequences of the legal proceedings.

#### **V. TEAM Court Phases.**

The LS/CMI assessment score will determine the specific type of TEAM Court contract that will be prepared for each participant. TEAM Court participants must comply with all terms and conditions of the contract. The TEAM Court contract may require participants to complete a three-phase treatment plan, the conditions for each phase are outlined as follows:

**A. Phase 1 – Stabilization (minimum of 60 days).**

In Phase 1, TEAM Court participants will be required to:

1. Consult with their defense attorney on a regular basis.
2. Review and sign their participant contract and the acknowledgment of receipt of the TEAM Court Handbook
3. Participate in the development of your individualized treatment plan and comply with mental health treatment and medication management as recommended. *(The treatment plan will address needs and risks flagged in the LS/CMI assessment to include housing, transportation, education, employment, leisure, recreation, marital, family, friends, attitudes, criminal thinking, etc.)*
4. Engage and comply with the DOC supervising officer.
5. Submit to periodic home visits by the DOC supervising officer and comply with all instructions as required and directed.
6. Refrain from any criminal behavior and do not get arrested for a new law violation.
7. Refrain from possessing or consuming alcohol, illegal or prohibited substances, or non-prescribed medications, undergo random urinalysis testing, and comply with substance use disorder treatment as recommended by the treatment provider, which may include residential treatment, intensive outpatient treatment, or outpatient treatment.
8. Attend all court hearings, at least one (1) per month or as directed by the TEAM Court Judge.
9. Comply with medical assessments through physical examination, as needed.
10. Identify obstacles to compliance with TEAM Court rules and requirements.

Note: When all conditions of Phase 1 have been satisfied, a participant may request advancement to Phase 2. The TEAM Court Judge will decide whether the conditions have been met and whether advancement to the next phase is appropriate.

**B. Phase 2 – Engagement (minimum of 120 days).**

In Phase 2, TEAM Court participants will be required to:

1. Consult with their defense attorney on a regular basis.
2. Continue to comply with mental health treatment and medication management as recommended.
3. Continue to engage and comply with the DOC supervising officer.
4. Continue to submit to periodic home visits by the DOC supervising officer and comply with all instructions as required and directed.



5. Continue to refrain from any criminal behavior and do not get arrested for a new law violation.
6. Continue to refrain from possessing or consuming alcohol, illegal or prohibited substances, or non-prescribed medications, undergo random urinalysis testing, and comply with substance use disorder treatment as recommended.
7. Continue to attend court hearings each month or as directed by the TEAM Court Judge.
8. Maintain stable housing and means of transportation.
9. Continue to address needs and risks flagged in the LS/CMI assessment.
10. Develop plan to overcome obstacles to compliance with TEAM Court rules and requirements and long-term strategy for maintaining wellness.

Note: When all conditions of Phase 2 have been satisfied, a participant may request advancement to Phase 3. The TEAM Court Judge will decide whether the conditions have been met and whether advancement to the next phase is appropriate.

**C. Phase 3 – Maintenance (minimum of 90 days).**

In Phase 3, TEAM Court participants will be required to:

1. Consult with their defense attorney on a regular basis.
2. Continue to engage and comply with mental health treatment and medication management as recommended.
3. Continue to engage and comply with the DOC supervising officer.
4. Continue to submit to periodic home visits by the DOC supervising officer and comply with all instructions as required and directed.
5. Continue to refrain from any criminal behavior and do not get arrested for a new law violation.
6. Continue to refrain from possessing or consuming alcohol, illegal or prohibited substances, or non-prescribed medications, undergo random urinalysis testing, and comply with substance use disorder treatment as recommended.
7. Continue to attend court hearings each month or as directed by the TEAM Court Judge.
8. Maintain stable housing and means of transportation.
9. Continue to address needs and risks flagged in the LS/CMI assessment.
10. Resolve or mitigate obstacles to compliance and demonstrate ability to maintain wellness to include pro-social activities, education, vocational training, or employment.

11. Develop skills to navigate community resources.

Note: When all conditions of Phase 3, and any other condition either contained in the TEAM Court contract or imposed by the TEAM Court Judge have been satisfied, a participant may request graduation from TEAM Court. The TEAM Court Judge will decide whether all the conditions have been met and whether graduation is appropriate. Graduation from TEAM Court may result in either the dismissal of applicable criminal case(s) and/or termination of DOC supervision for applicable post-adjudication criminal case(s).

**D. Miscellaneous Conditions.** In addition to the conditions set forth in the three (3) phases outlined above, TEAM Court participants may be required to comply with one or more of the following conditions:

1. Complete community service hours.
2. Complete anger management counseling.
3. Complete domestic violence counseling.
4. Comply with no contact or no violent contact orders.
5. Satisfy financial obligations such as restitution, fines, costs of supervision, and/or court costs.
6. Abide by a curfew.
7. Abide by travel restrictions to locations outside of Hillsborough County, Florida.
8. Any other requirement which may be imposed by the TEAM Court Judge.

## **VI. TEAM Court Rules and Release of Information.**

**A. General Rules.** In order to participate in TEAM Court, participants must comply with the follow rules:

1. Sign all agreements and releases of information as required and/or directed.
2. Attend all court hearings as required and/or directed.
3. Report to DOC supervising officer as required and/or directed.
4. Appear on time for all treatment, counseling, and clinical appointments and any other scheduled appointments as directed.
5. Participate in any and all evaluations or assessments as directed.
6. Participate in programs coordinated by authorized treatment providers to maintain and improve mental wellness.

7. Cooperate fully and actively participate in treatment, counseling, and any other programs as directed.
8. Comply with recommended treatment and counseling and take prescribed medication as recommended by the prescribing physician.
9. Comply with recommended treatment, even if participant's mental health condition deteriorates, requiring an evaluation for higher level of treatment or possible in-patient care.
10. Refrain from any criminal behavior and do not get arrested for a new law violation.
11. Do not associate with individuals engaged in criminal activity.
12. Do not possess or consume alcohol, illegal or prohibited substances, or non-prescribed medication.
13. Undergo random urinalysis testing as required and/or directed.
14. Do not visit any establishment whose primary source of income is the sale of alcohol to include, but not limited to bars, liquor stores, pool halls, or nightclubs.
15. To the extent possible, actively pursue employment, educational, and/or vocational training. *(TEAM Court participants are not required to be employed or enrolled in school to remain compliant with TEAM Court. If employed, TEAM Court participant employment must be lawful and their employment status verifiable by the DOC supervising officer through paystubs within (30) days of employment or from the date of request.)*
16. Do not possess, own, or attempt to possess or own a firearm or weapon while participating in TEAM Court, and forfeit any firearm or weapon involved in the underlying case to law enforcement and do not seek its return.
17. Promptly and truthfully answer all inquiries from the DOC supervising officer or TEAM Court Judge.
18. Submit to periodic home visits by the DOC supervising officer and comply with all instructions as required and/or directed.
19. Behave respectfully and dress appropriately for all TEAM Court appearances and treatment and counseling sessions.

**B. Release of Information.** A TEAM Court participant's identity and privacy will be protected consistent with state and federal law and in accordance with constitutional rights and protections afforded to criminal defendants. TEAM Court has developed confidentiality and privacy guidelines, and in order to participate in TEAM Court, participants must sign a "Release of Information", allowing for the release, sharing, and/or exchange of information, either written or verbal, between participating treatment providers and TEAM Court members.

## **VII. Confidentiality, Privacy, and Limitations on Sharing Information.**

In order to foster a supportive, therapeutic environment for all participants, TEAM Court will adhere to strict confidentiality and privacy guidelines. State and federal laws require strict confidentiality regarding the release, sharing, and/or exchange of information, either written or verbal, regarding a participant's medical, mental health, and/or substance use disorder treatment.

### **A. TEAM Court Confidentiality and Privacy Guidelines:**

1. While confidentiality and privacy guidelines will be followed and enforced in TEAM Court, an exception is made when both the participant and defense attorney consent to the release, sharing, and/or exchange of information, either written or verbal, for use during TEAM Court case staffings or court proceedings and only for the limited purpose of furthering treatment goals for the participant.
2. TEAM Court members are prohibited from releasing, sharing, and/or exchanging a participant's information, either written or verbal, with any individual, government agency or department, or other organization or party not affiliated with TEAM Court, without both the participant and defense attorney's consent and provided such release, sharing, and/or exchange of information, either written or verbal, is consistent with state and federal laws.
3. TEAM Court participants shall respect and maintain the confidentiality and privacy of other participants in TEAM Court and will be held accountable for breaching such confidentiality and/or privacy, which may include, but is not limited to the imposition of sanction(s) or unsuccessful discharge from TEAM Court.
4. All TEAM Court related documents filed and recorded in the Thirteenth Judicial Circuit Clerk of Court's database will be accompanied by a "Notice of Confidential Filing" or a "Motion for Confidential Filing" prepared by the participant's defense attorney, which will be timely addressed by the TEAM Court Judge, as necessary. The TEAM Court record will be limited to general demographic information along with the minimum information necessary to document participant compliance with TEAM Court contract obligations.

5. TEAM Court participant compliance reports are prepared on a monthly basis and forwarded directly to the TEAM Court members. These reports are limited to information relating to compliance with TEAM Court contract obligations and will be the only information released, shared, and/or exchanged, either written or verbal, between participating treatment providers and TEAM Court members.

**B. TEAM Court Inquiries.** TEAM Court participants should direct any inquiries (or questions) regarding confidentiality, privacy, and limitations on sharing information to their defense attorney.

#### **VIII. Attendance Policy.**

TEAM Court participants must make every effort to attend all TEAM Court appearances and treatment and/or counseling sessions, avoid unexcused absences, and maintain good communication with defense attorneys, treatment providers, and DOC supervising officers. If an emergency or urgent (or unexpected) matter arises that conflicts with either a TEAM Court appearance or treatment and/or counseling session, participants should immediately notify, by all reasonable means available, their defense attorney and applicable treatment provider.

#### **IX. Court Sessions.**

All TEAM Court sessions are conducted in Courtroom 52A located on the Fifth Floor of the Criminal Annex of the Hillsborough County Courthouse, also referred to as the “Edgecomb Courthouse”. The presiding TEAM Court Judge is the Honorable Michael J. Scionti, Circuit Court Judge in and for the Florida’s Thirteenth Judicial Circuit.

TEAM Court participants are required to attend all scheduled court appearances unless their attendance is excused or presence is waived by the TEAM Court Judge. A participant’s failure to appear in TEAM Court on a scheduled court date and time may result in the TEAM Court Judge issuing an arrest warrant.

During all scheduled court appearances, TEAM Court participants must arrive on time, behave respectfully, dress appropriately, and remain in the courtroom until their case is called. TEAM Court sessions begin at 9:00 AM and may last for several hours, resulting in some cases being called after lunch and possibly late into the afternoon. The TEAM Court Judge will take the time necessary to address the needs and issues of each participant.

**X. Supervision Protocol.**

TEAM Court participants are generally supervised by the Department of Corrections (DOC). This type of supervision requires participants to meet with DOC supervising officers at least one (1) time per month. DOC supervising officers are required to verify that TEAM Court participants have adequate, stable housing by conducting periodic home visits.

If employed, TEAM Court participant employment must be lawful and their employment status verifiable by the DOC supervising officer through paystubs within (30) days of employment or from the date of request. TEAM Court participants must immediately notify the DOC supervising officer (and defense attorney) of any changes to their residential and mailing addresses.

If TEAM Court participants are not able to complete DOC intake documents with their defense attorney before the first TEAM Court appearance, or if a DOC representative is unable to complete the necessary enrollment documents in court, participants will be required to register at the DOC Probation Office located at 1313 N. Tampa Street, Suite 219, Tampa, Florida 33602.

For more information, TEAM Court participants may contact Ms. Shelly Wright, DOC Correctional Probation Senior Officer, who can be reached by phone at (813) 975-6524 (Direct Line) or (813) 623-8704 (Cell).

**XI. Prescription Medication Policy.**

While enrolled in TEAM Court, participants shall meet with treatment providers and disclose all currently prescribed medication. TEAM Court participants must sign a "Release of Information", allowing for the release, sharing, and/or exchange of information, either written or verbal, between their prescribing physician, participating treatment providers, and TEAM Court members. TEAM Court participants must disclose all additional treatment providers to the TEAM Court members.

Note: The use of prescription medication is a decision to be made by the TEAM Court participant in consultation with their prescribing physician.

## **XII. Incentives and Sanctions.**

If at any time a TEAM Court treatment provider believes a participant is not in compliance with TEAM Court rules, the treatment provider shall timely notify the DOC supervising officer, assistant state attorney, and defense attorney, in writing, detailing the facts and circumstances giving rise to the assertion of non-compliance. The matter will be timely brought to the attention of the TEAM Court Judge and, if necessary, addressed at or before the next scheduled TEAM Court session.

However, if a TEAM Court treatment provider believes a participant's condition has deteriorated to the point that an evaluation for a higher level of treatment or possible in-patient care is required, or that a participant's treatment plan should be modified, the treatment provider shall immediately notify the DOC supervising officer, assistant state attorney, and defense attorney, in writing, detailing the facts and circumstances giving rise to the assertion of the participant's deteriorated condition. Based upon the facts and circumstances, the TEAM Court assistant state attorney may direct the DOC supervising officer to file a violation report. If a violation report is filed, the matter will be immediately brought to the attention of the TEAM Court Judge and scheduled for a hearing for further assessment and review of the participant's treatment plan. Upon the hearing, the conditions of a participant's treatment plan may be modified, as necessary, to ensure a participant's compliance and successful completion of TEAM Court. Any therapeutic adjustment or modification to a participant's treatment plan will be guided by clinical recommendations from participating treatment providers.

TEAM Court takes into careful consideration a participant's unique circumstances and mental wellness when proposing an incentive or sanction. The TEAM Court Judge may grant incentives to encourage a participant's compliant behavior, to support progress in treatment, and to celebrate individual accomplishments, or may impose sanctions to discourage a participant's non-compliant behavior based upon willful failure to comply with TEAM Court rules. The TEAM Court Judge will afford each participant, after consultation with their defense attorney, an opportunity to address the court, either to share a thought, ask a question, or offer an explanation. If a participant has difficulty expressing themselves, the participant's defense attorney will assist with addressing the court.

**A. TEAM Court Incentives.** The below list of incentives include, but are not limited to:

1. Judicial recognition.
2. Less frequent court appearances.

3. Early docket call.
4. Granting travel privileges (out of county or out of state).
5. Early termination of supervision.
6. Formal graduation.
7. Waiver of costs and/or fees.
8. Gift cards.
9. Other incentives, as appropriate.

**B. TEAM Court Sanctions.** The below list of sanctions include, but are not limited to:

1. Judicial admonishment.
2. More frequent court appearances.
3. Later docket call.
4. Denying travel privileges (out of county or out of state).
5. Extending term of supervision.
6. Essay.
7. Curfew.
8. Increased urinalysis testing.
9. Remaining in current phase without advancement.
10. Issuance of arrest warrant.
11. Unsuccessful discharge from TEAM Court and transfer back to the original criminal division for reinstatement of criminal proceedings.
12. If under a “diversion” contract, subject to contempt of court proceedings with the possibility of incarceration for a period not to exceed five (5) months and 29 days.
13. Other sanctions, as appropriate

**XIII. Costs and Fees.**

There are specified costs and fees associated with TEAM Court, but participants will not be removed from the program for inability to pay financial obligations. TEAM Court participants may be required to pay court costs, treatment costs, attorney’s fees, supervision fees, and restitution, if applicable; however, to the extent possible, treatment needs will be referred to programs through local, state, and federal resources which bear no participation costs. The TEAM Court participant’s defense attorney will fully explain all of these costs and fees as well as any obligation to pay restitution, if applicable, before a participant enters the TEAM Court program.



#### **XIV. Transportation.**

TEAM Court participants, who do not have their own means of transportation, have transportation but are experiencing a temporary lack of transportation, or have barriers to utilizing public transportation, should communicate their transportation concerns and needs to TEAM Court members as soon as possible.

#### **XV. Graduation.**

When all conditions of Phase 3, and any other condition either contained in the TEAM Court contract or imposed by the TEAM Court Judge have been satisfied, a participant may request graduation from TEAM Court. The TEAM Court Judge will decide whether all the conditions have been met and whether graduation is appropriate. Graduation from TEAM Court may result in either the dismissal of applicable criminal case(s) and/or termination of DOC supervision for applicable post-adjudication criminal case(s).

#### **XVI. Unsuccessful Discharge.**

Non-compliance with TEAM Court rules, such as, but not limited to failing to follow orders from the TEAM Court Judge, failing to follow instructions from TEAM Court treatment providers, inconsistent participation in treatment and counseling, testing positive for alcohol, illegal or prohibited substances, or being charged with new criminal offenses may result in a hearing where the TEAM Court Judge will determine whether a participant remains in TEAM Court or is unsuccessfully discharged from TEAM Court and transferred back to the original criminal division for reinstatement of criminal proceedings.

#### **XVII. Complaints and Grievances.**

A grievance is an official statement of complaint over something believed to be wrong or unfair. If you believe that you are being treated unfairly, including in the form of harassment, bullying, or disrespect by a TEAM Court member, you may address this by filing a grievance or complaint with the appropriate organization or agency. If you need to find an attorney to assist you with this process, the Hillsborough County Bar Association ([www.hillsbar.com](http://www.hillsbar.com)) is a resource that can be used to connect to an attorney

**XV. Contractual Agreement.**

I acknowledge that I have received a copy of the TEAM Court Handbook. I acknowledge that I have read the TEAM Court Handbook and understand all terms and conditions contained in the handbook to include the following sections:

- A. Overview
- B. TEAM Court Members
- C. TEAM Court Roles
- D. TEAM Court Requirements
- E. TEAM Court Phases
- F. TEAM Court Rules and Release of Information
- G. Confidentiality, Privacy, and Limitations on Sharing Information
- H. Attendance Policy
- I. Court Sessions
- J. Supervision Protocol
- K. Prescription Medication Policy
- L. Incentives and Sanctions
- M. Costs and Fees
- N. Transportation
- O. Graduation
- P. Unsuccessful Discharge

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**Participant Name (Printed)**

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**Participant Case Number**

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**Participant Signature**

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**Date**

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**Defense Attorney Name (Printed)**

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**Defense Attorney Signature**

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**Date**