

**IN THE THIRTEENTH JUDICIAL CIRCUIT COURT
HILLSBOROUGH COUNTY, FLORIDA**

**ADMINISTRATIVE ORDER S-2015-054
(Supersedes Administrative Order S-2010-026)**

MISDEMEANOR PROBATION SERVICES

In accordance with the Interlocal Agreement (Interlocal Agreement) between David Gee, as Sheriff of Hillsborough County, Florida (HCSO) and Hillsborough County, effective October 1, 2015, HCSO will provide supervision and rehabilitation services to misdemeanor probationers and the Clerk of the Court (Clerk) will process all misdemeanor probation financial transactions and disburse fines and court costs paid by probationers. In light of HCSO's assumption of misdemeanor probation services, it is necessary to update the procedures regarding these services.

By the power vested in the chief judge under article V, section 2(d), Florida Constitution; section 43.26, Florida Statutes; and Florida Rule of Judicial Administration 2.215(b)(2), it is therefore ORDERED:

1. Cost-of-Supervision Fee including Clerk Fee

In accordance with section 948.09(1)(b), Florida Statutes, all persons placed on misdemeanor probation or a diversionary program on October 1, 2015, or later, under the supervision of HCSO, will pay a monthly cost-of-supervision fee of \$75 for the first month and \$55 per month thereafter to HCSO and a one-time fee of \$12 to the Clerk. The Clerk fee is for collecting, processing and accounting for all misdemeanor probation cost-of-supervision financial transactions in accordance with the Interlocal Agreement.

2. Collection and Deposit of Cost-of-Supervision Fees & Collection and Disbursement of Clerk Fees, Restitution, Court Costs, Fines, Surcharges and Indigent Status Application Fees

The Clerk will collect cost-of-supervision fees and deposit them into a specified account in accordance with the Interlocal Agreement. HCSO will provide a monthly invoice to Hillsborough County no later than the tenth day of each month. The Clerk will also collect and disburse payments of Clerk fees, restitution, court costs, fines, surcharges and any indigent status application fees from misdemeanor probationers. The Clerk must maintain an accurate accounting of all monies collected, deposited and disbursed. Unless restitution is ordered to be

paid to a victim under section 948.09, Florida Statutes, the Clerk will assign the first \$50 of any fees or costs paid by an indigent misdemeanor probationer as payment of the application fee, in accordance with section 27.52(1)(c), Florida Statutes.

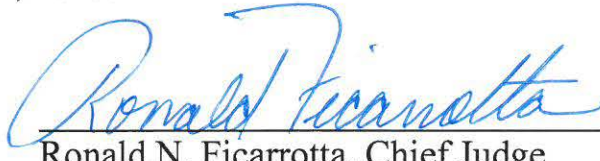
3. Previous Administrative Order Superseded

This administrative order supersedes Administrative Order S-2010-026 (*Misdemeanor Probation Fees*).

4. Effective Date

This administrative order is effective October 1, 2015.

It is ORDERED in Tampa, Hillsborough County, Florida, on this 29TH day of September, 2015.



Ronald N. Ficarrotta, Chief Judge

Original to: Pat Frank, Clerk of Court

Copy to: All County Criminal Judges
Gina Justice, Court Administrator
Mark Ober, State Attorney
Julianne Holt, Public Defender
Michael Merrill, County Administrator
David Gee, Hillsborough County Sheriff