

**IN THE CIRCUIT COURT OF THE THIRTEENTH JUDICIAL CIRCUIT  
FOR HILLSBOROUGH COUNTY, STATE OF FLORIDA**

**ADMINISTRATIVE ORDER NO. S-2002-068**

**TEMPORARY RELEASE OF INMATES FROM THE HILLSBOROUGH  
COUNTY JAIL FACILITIES TO THE CUSTODY OF LAW ENFORCEMENT  
OFFICERS FOR INVESTIGATIVE PURPOSES**

**WHEREAS** law enforcement officers occasionally have the need to check inmates out of county jail facilities to obtain their assistance in conducting criminal investigations; and

**WHEREAS** to ensure that custody and control of such inmates is maintained by the officers who have temporary custody; and

**WHEREAS** to ensure a timely return of such inmates to confinement; it is therefore

**ORDERED:**

1. For the purposes of this administrative order the term “inmates” means pretrial detainees and sentenced prisoners being held in a Hillsborough County jail facility.

2. Federal, state or local law enforcement officers may take inmates from the Hillsborough County jail facilities into temporary custody for criminal investigative purposes.

3. Unless permitted by court order, inmates will not be taken to any county other than Hillsborough County or a contiguous county.

4. Inmates temporarily released to the custody of a law enforcement officer must be returned to the Hillsborough County jail facilities within eight (8) hours from the time that temporary custody begins.

5. Law enforcement officers taking inmates into temporary custody must comply with the following:

a. Provide a letter addressed to the facility commander that indicates the

investigative need, name of the requested inmate and agreement to abide by the conditions of this administrative order. The letter must be signed by a law enforcement officer serving in a supervisory capacity.

- b. Coordinate with jail staff regarding any medical needs of the inmate.
- c. If an inmate is injured or becomes ill, return him or her immediately to the jail, unless hospitalization is required.
- d. Maintain security at all times. This includes the application of physical restraints (e.g. handcuffs and leg irons) and the presence of at least two (2) officers for each inmate.
- e. Do not allow the inmate to consume alcohol, use tobacco products or visit with family or friends.
- f. Ensure that investigations are conducted so that an inmate's attorney-client relationship is neither interfered with nor compromised.

6. The procedures provided for in this administrative order are in addition to any other standard operating procedures of the Hillsborough County Sheriff's Office.

**DONE and ORDERED** in chambers in Tampa, Hillsborough County, Florida, this 11<sup>th</sup> day of September, 2002.

          /s/ Manuel Menendez, Jr.            
Manuel Menendez, Jr., Chief Judge

Original to: Richard Ake, Clerk of Circuit Court  
cc: All Circuit Criminal and County Criminal Division Judges  
Mark Ober, State Attorney  
Julianne Holt, Public Defender  
Cal Henderson, Sheriff  
Bennie Holder, Chief of Police, Tampa  
A. L. Tony Velong, Chief of Police, Temple Terrace  
Bill McDaniel, Chief of Police, Plant City