

**IN THE CIRCUIT COURT OF THE THIRTEENTH JUDICIAL CIRCUIT  
OF THE STATE OF FLORIDA, IN AND FOR HILLSBOROUGH COUNTY  
GENERAL CIVIL DIVISION**

**vs.**                      **Plaintiff(s),**

**CASE NO.**

**DIVISION:**

**Defendant(s).**

**ORDER SETTING CAUSE FOR TRIAL AND PRE-TRIAL**  
**IN COMPLEX BUSINESS LITIGATION DIVISION "L"**  
**(NON-JURY TRIAL)**  
*(Revised December 2008)*

This cause being at issue and the Court being otherwise fully advised in the premises, it is hereby,

**ADJUDGED as follows:**

1. The above entitled cause is hereby set for **NON-JURY TRIAL** during the week(s) of \_\_\_\_\_ commencing at **8:30 a.m.**, or as soon thereafter as the cause may be heard.

2. A **PRE-TRIAL CONFERENCE** shall be held in Chambers before the Honorable \_\_\_\_\_, Circuit Judge, George Edgecomb Courthouse, 800 E. Twiggs Street, Room \_\_\_\_\_, Tampa, FL 33602, on \_\_\_\_\_ at \_\_\_\_\_, pursuant to Rule 1.200, Florida Rules of Civil Procedure, to consider all matters suggested therein and to simplify the issues to expedite the trial of this cause.

3. The parties shall fully and strictly comply with the Case Management Conference Order ("CMC Order") which has been or will be entered in this action. Specifically, the parties shall disclose fact and expert witnesses and conclude discovery on or before the dates set in the CMC Order.

4. The attorneys for all parties are directed to meet together by agreement, initiated by counsel for the Plaintiff, no later than fourteen **(14) days** before the Pre-Trial Conference, to:

- a) Mark all exhibits for identification;
- b) Prepare an exhibit list for the Clerk and Court (actual exhibits and documentation evidence shall be available for inspection at this time);
- c) Stipulate to the admission into evidence or list specific objections, if any, to each proposed exhibit;
- d) Stipulate as to any matter of fact and law about which there is no issue to avoid unnecessary proof;
- e) Review all depositions which are to be offered for any purpose other than impeachment to resolve objections to the portions to be offered in evidence;
- f) Discuss the possibility of settlement;
- g) Submit an itemized statement of special damages Plaintiff expects to prove;
- h) Discuss and complete any other matters which may simplify the issues or aid in the speedy disposition of this action, its Pre-Trial Conference and Trial.

i) Draft one Pre-Trial Conference Order (using the form attached), signed by all participating counsel, that shall be **submitted directly to the Court at least five (5) days prior to the Pre-Trial Conference**. In the event the parties are unable to agree on any matter in the Pre-Trial Conference Order, they shall leave the matter blank and same will be resolved at the Pre-Trial Conference.

5. All motions shall be filed and heard prior to the Pre-Trial Conference. All motions not heard prior to the Pre-Trial Conference shall be deemed abandoned.

6. Any discovery conducted after the discovery cut off set in the CMC Order shall only be permitted on order of the Court for good cause shown.

7. The case shall be mediated or arbitrated in accordance with the CMC Order.

8. Counsel shall be prepared to negotiate settlement at the Pre-Trial Conference and have full authority to settle the case or have available at the conference a party or representative who does have full authority to settle.

9. In order for the full purpose of the Pre-Trial procedures to be accomplished, it is directed that each party be represented at all meetings and hearings herein provided for by an attorney and parties or agent who will participate in the trial of the cause and a person who is vested with full authority to make admissions and disclosures of fact and to bind his or her clients by agreements in respect to all matters pertaining to the trial of the cause and the Pre-Trial Conference.

Failure to comply with the requirements of this Order shall subject counsel and the parties to such sanctions as the Court shall determine just and proper under the circumstances.

10. The parties shall do all things reasonable and necessary to assure the availability of their witnesses for the entire trial period or to otherwise preserve their testimony for trial as provided by the Florida Rules Civil Procedure.

11. Counsel shall immediately notify this Court in the event of settlement and submit a stipulation for an Order of Dismissal and a Final Disposition form. Counsel shall likewise notify this Court in the event the parties wish to avail themselves of the "Trial Resolution Judge" provisions of Chapter 44 of the Florida Statutes.

12. No later than 7 days prior to the Pre-Trial Conference the attorneys for all parties shall notify the Court's Business Center (CBC) (813 272-5520) as to any audio-visual equipment or other multi-media technology they intend to reserve for use at trial. as indicated in paragraph 24 of the Uniform Pre-Trial Conference Order.

13. No later than 7 days prior to the Pre-Trial Conference the attorneys for all parties shall, if desired, secure the services of a court reporter for trial.

14.

**ORDERED** in chambers at Tampa, Hillsborough County, Florida, this            day of  
20    .

**CIRCUIT JUDGE**

Copies Furnished To: