



Office of Social Investigation and Study

Contract Position Title: Social Investigator **Date of Posting:** 4/03/17
Rate of Pay: \$2,000 per Investigation (Report) Separate Fee for Testimony

Give Children a Voice in the Courtroom!

The Office of Social Investigation & Study is a Court Program which assists the Domestic Relations division in instances where child custody is in dispute by completing investigations that evaluate the children's needs and their family's circumstances and by providing applicable recommendations in an effort to establish a viable parenting plan.

MINIMUM QUALIFICATIONS:

Master's Degree (License Preferred), extensive and verifiable Child and Family Services experience

ESSENTIAL DUTIES:

Complete extensive and detailed record review. Interview the parents their children and collateral sources of information including but not limited to the children's school and pediatrician. Complete home inspections and background investigations. Complete a thorough and detailed written report of findings (approximately 50 typed pages in length). Provide testimony at depositions and court hearings as required. **NOTE:** As independent contractors, Investigators typically complete their duties from a location offsite, such as their personal office or other secure (private) setting in the field.

KNOWLEDGE, SKILLS AND ABILITIES:

Advanced knowledge of issues related to child and family dynamics, development and functioning. Knowledge of risk factors involving but not limited to mental health issues, child abuse, substance abuse and domestic violence. Knowledge of pertinent therapeutic practices and services.

Advanced analytical skills. Exceptional verbal and written skills. Ability to effectively engage parents and their children during an ongoing and often contentious litigation. Ability to work independently, exercise sound judgment and discretion, establish priorities and meet deadlines. Ability to extract critical information from multiple and varied sources through personal contact and record review. Detail oriented. Experience working with sensitive and confidential information.

Possess and have the ability to use a personal computer equipped with Microsoft Word software, a (private) fax machine, business phone and (secure) email address.

TO APPLY: Submit a resume, State of Florida Application (www.fljud13.org [job listings], copies of (3) written evaluations, minimum of (2) Professional References with contact information and an official copy of academic degrees in one PDF file to the following e-mail address: OSIS@fljud13.org