



Administrative Office of the Courts

JOB OPPORTUNITY BULLETIN

COUNTY-FUNDED POSITION

Re-advertisement

Posting Date: March 13, 2019

Priority Cut-off Date: March 27, 2019

POSITION TITLE: Sr. Court Program Specialist (Mental Health)
ANNUAL SALARY: \$41,267.76

DEPARTMENT: Juvenile Diversion Programs
PAY GRADE: 23 POSITION#: 000061

SUMMARY: Provides clinical oversight for the youth referred to the Juvenile Diversion Program (JDP) and coordinates with JDP staff to ensure appropriate services are recommended for high-risk clients.

MINIMUM QUALIFICATIONS: Bachelor's degree in social work or a closely related field and four years of experience working with juveniles and families involved in the mental health system. Candidate must be familiar with clinical symptomatology including relevant DSM-IV or V diagnoses, substance abuse treatment and the juvenile justice system. **PREFERRED QUALIFICATIONS:** Master's degree, clinician license (LCSW, LMHC or LMFT) and fluency in Spanish.

ESSENTIAL DUTIES: Conduct interviews and risk assessments in juvenile cases referred to the Juvenile Diversion Program. Coordinate sanctions and referrals to ensure appropriate level of intervention and services for juveniles. Assist case managers with referrals for juveniles with complex presenting issues.

Conduct research in the juvenile justice and mental health areas. Review existing program sanctions and classes and compare to evidence-based practices in the juvenile justice and mental health fields. Provide clinical oversight to program assessments and services of juvenile offenders.

Collect data to track demographics, sanctions, progress of treatment and performance measures for juvenile offenders participating in the JDP.

Attend mental health related meetings to increase community collaboration and access to services for JDP clients. Build provider relationships and work to improve identified barriers to services. Represent JDP at clinical case staffings conducted with representative of various stakeholder agencies.

Identify gaps in services for JDP clients and coordinate with juvenile justice and treatment agencies for potential grant applications and interagency agreements.

Review risk assessments to assure accurate and consistent results and recommendations.

Report allegations of abuse and/or neglect to the Abuse Hotline. Provide direct crisis intervention services to juveniles who are displaying aggressive/emotional behaviors while at JDP.

Train assigned students in the internship phase of their respective program; review, evaluate and discuss their progress.

KNOWLEDGE, SKILLS AND ABILITIES: Skilled at conducting interviews and risk assessments. Considerable knowledge of and experience working with community agencies and resources. Skilled at providing case management services and coordinating multiple services from different providers to serve clients. Ability to conduct research and compose technical reports. Must be adept at public speaking and have the ability to communicate clearly, concisely and logically. Ability to deal tactfully with the public. Ability to use discretion concerning confidential information. Ability to utilize complex reasoning and critical thinking skills with keen attention to detail and accuracy. Incumbent must be professional in all regards.

BENEFITS PACKAGE: Paid vacation, sick leave and holidays, cafeteria benefit plan including health insurance and life insurance with accidental death and dismemberment benefits, supplemental dental, vision, life, disability and hospitalization insurance, promotional opportunities, 457k Tax Deferred Retirement Plan. Parking subsidy may apply.

TO APPLY: Submit 1) cover letter, 2) resume, 3) current [State of Florida Application and Addendum](#) (located only at www.fljud13.org) in (1) PDF file via email to cprs@fljud13.org. **APPLICATION PACKETS MUST INCLUDE THE 3 REQUIREMENTS ABOVE TO BE SCREENED FOR POTENTIAL INTERVIEW.**

NOTICE: Please note that future vacancies in this same classification may be filled as a result of this recruitment. Applicants will be subject to a criminal background check. We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin or disability. Requests for ADA accommodation to participate in the application/selection process should be directed to (813) 272-6330.