

## Reference Guide for Pro Se Family Law Cases

### Self Help Packets and/or Family Law Forms

May be printed at no charge from the 13th Judicial Circuit website at  
[www.fljud13.org/CourtPrograms/DomesticRelationsCaseManagementUnit.aspx](http://www.fljud13.org/CourtPrograms/DomesticRelationsCaseManagementUnit.aspx)

### Clerk of Circuit Court Office Locations

800 E. Twiggs Street, Room 101, Tampa, FL 33602      phone: (813) 276-8100  
301 North Michigan Avenue, Room 1071, Plant City, FL 33563      phone: (813) 757-3819  
410 30th Street S.E., Ruskin, FL 33570      phone: (813) 641-6910  
311 Pauls Drive, Suite 110, Brandon, FL 33566      phone: (813) 276-8100 ext. 4955

### Website Information

13th Judicial Circuit      [www.fljud13.org](http://www.fljud13.org)  
Clerk of the Circuit Court      [www.hillsclerk.com](http://www.hillsclerk.com)  
Florida Supreme Court      [www.flcourts.org](http://www.flcourts.org)

### Copy Service (Court Business Center/Copy Center)

800 E. Twiggs Street, 6th floor, Rm 630, Tampa, FL 33602      phone: (813) 272-5520  
(or any Clerk of Circuit Court location)

### Notary Service

Available at the Various Clerk of Circuit Court Locations

### Legal Information Center

800 E. Twiggs Street, Room 203, Tampa, FL 33602      phone: (813) 864-2280  
*Note: Hours of operation change weekly - please call before coming to the courthouse.*

### Law Library

701 E. Twiggs Street, Tampa, FL 33602      phone: (813) 272-5818

### Bay Area Legal Services

[www.bals.org](http://www.bals.org)      phone: (813) 232-1343

### Mediation & Diversion Services

800 E. Twiggs Street, Room 208, Tampa, FL 33602      phone: (813) 272-5642  
[www.fljud13.org/CourtPrograms/MediationDiversionServices.aspx](http://www.fljud13.org/CourtPrograms/MediationDiversionServices.aspx)

### Domesitc Relations Case Mangement Unit

800 E. Twiggs Street, Rom 208 Tampa, FL 33602      phone: (813) 272-5173  
[www.fljud13.org/CourtPrograms/DomesticRelationsCaseManagementUnit.aspx](http://www.fljud13.org/CourtPrograms/DomesticRelationsCaseManagementUnit.aspx)  
*Note: Once your new family law case is filed, our office will contact you by mail regarding the status of the case.*

### Child Support Enforcement

6302 MLK Blvd., Suite 110, Tampa, FL 33619      phone: (800) 622-5437

### Sheriff Office (Service of Summons)

700 Twiggs Street, 3rd Floor, Tampa, FL 33602      phone: (813) 247-8515

### General Magistrate Offices

800 E. Twiggs Street, Tampa, FL 33602  
[www.fljud13.org/CourtOperations/GMsHearingOfficersSpecialMasters.aspx](http://www.fljud13.org/CourtOperations/GMsHearingOfficersSpecialMasters.aspx)  
*The General Magistrate/Hearing Officer Division Referral Assignment Table is listed on page two. Assignments are made based on the last two digits of your case number.*

## General Magistrate / Hearing Officer Division Referral Assignment Table

<u>Last 2 Digits of Case No.</u>	<u>G.M. Div.</u>	<u>Last 2 Digits of Case No.</u>	<u>G.M. Div.</u>	<u>Last 2 Digits of Case No.</u>	<u>G.M. Div.</u>	<u>Last 2 Digits of Case No.</u>	<u>G.M. Div.</u>
00	GM-1	01	GM-2	02	GM-3	03	GM-4
04	GM-1	05	GM-2	06	GM-3	07	GM-4
08	GM-1	09	GM-2	10	GM-3	11	GM-4
12	GM-1	13	GM-2	14	GM-3	15	GM-4
16	GM-1	17	GM-2	18	GM-3	19	GM-4
20	GM-1	21	GM-2	22	GM-3	23	GM-4
24	GM-1	25	GM-2	26	GM-3	27	GM-4
28	GM-1	29	GM-2	30	GM-3	31	GM-4
32	GM-1	33	GM-2	34	GM-3	35	GM-4
36	GM-1	37	GM-2	38	GM-3	39	GM-4
40	GM-1	41	GM-2	42	GM-3	43	GM-4
44	GM-1	45	GM-2	46	GM-3	47	GM-4
48	GM-1	49	GM-2	50	GM-3	51	GM-4
52	GM-1	53	GM-2	54	GM-3	55	GM-4
56	GM-1	57	GM-2	58	GM-3	59	GM-4
60	GM-1	61	GM-2	62	GM-3	63	GM-4
64	GM-1	65	GM-2	66	GM-3	67	GM-4
68	GM-1	69	GM-2	70	GM-3	71	GM-4
72	GM-1	73	GM-2	74	GM-3	75	GM-4
76	GM-1	77	GM-2	78	GM-3	79	GM-4
80	GM-1	81	GM-2	82	GM-3	83	GM-4
84	GM-1	85	GM-2	86	GM-3	87	GM-4
88	GM-1	89	GM-2	90	GM-3	91	GM-4
92	GM-1	93	GM-2	94	GM-3	95	GM-4
96	GM-1	97	GM-2	98	GM-3	99	GM-4

The general magistrate/hearing officer assigned is determined by **the last two digits of your case number (see attached table).**

**GM-1 = Magistrate Cuellar-Stilo (Phone : 272-5351) / GM-2 = Magistrate Johnson (Phone: 276-2335)**

**GM-3 = Magistrate Montagno (Phone: 276-2337) / GM-4 = Magistrate Proctor (Phone: 272-6435)**