



Thirteenth Judicial Circuit ADMINISTRATIVE OFFICE OF THE COURTS

Background Check Form

Background Check Type (select one option)

Employment

Contractor

Volunteer

Intern

Renewal of Contractor

Process Server

Employee Information

First Name:

Middle:

Last Name:

Other Name Used:

Additional Name Used:

Phone Number:

Current Address:

State:

Zip Code:

Social Security Number:

Gender:

Race:

Driver's License Number:

State:

Exp. Date:

Previous Residence

If your current address has changed within the previous ten years, please list your past three home addresses and the approximate time lived at each residence: (Do Not Use P.O. Box)

1.

From:

To:

2

From:

To

3.

From:

To:

Date of Birth

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 65 years of age. Thus, this inquiry as to birth date is for use only in verifying information obtained from a background check.

Birth Date:

Place of Birth:

Authorization:

As an applicant for a position with the Administrative Office of the Courts, Thirteenth Judicial Circuit, I hereby authorize the release of any and all information necessary to investigate my background. I certify that the information provided is accurate and understand that this form will be used for background screening purposes only. Any material falsification or omission of such information on this form will constitute grounds for dismissal or disqualification.

Applicant Signature _____

Date _____

Requestor Name (Print) _____

Date _____

Requestor must verify the form is complete, signed and dated prior to forwarding to humanresources@fljud13.org.